



SIHM INDORE HOSTEL RULES

Ragging is strictly prohibited in any form; if someone found guilty, severe action will be taken.

SIHM Hostellers need to abide by the following rules:-

- Students need to purchase lock with additional key for allotted Hostel room & 1 key to be deposited to Hostel Warden.
- Meal Timings will be displayed from time to time on notice Board.
- Students are not allowed to bring any kind of meal and junk food from outside the campus or without Hostel Warden's permission.
- So far regular meals are concerned "NO" special preferences will be entertained. Everyone has to consume common food prepared. In case of illness special consideration may be given as per availability of raw material with prior intimation.
- In case if any student do not get Breakfast, lunch, snacks & Dinner should inform to cook and Hostel warden immediately.
- Laptop, Electric cattle, Water heater & Bike may be kept with permission of Hostel Warden in exceptional cases.
- During holidays the hostels will be closed, all the students will have to go home, Holidays like Diwali, Dussherra, Holi, & Exam preparation. If a student cannot go home for any valid reason, lodging facility may be extended but no boarding facility will be provided. He can stay with hostel warden's written permission.
- For valid reason anyone don't want to attend classes once in a blue moon need to take prior written permission from Hostel warden. He will not be allowed to take lunch in the Institute until and unless approved from higher Authority.
- Special Function or Celebration in personal level is strictly prohibited.
- Consumption of Alcoholic Drinks, narcotic drugs or any intoxicating substance in the hostel premises/ Campus is Strictly Prohibited.
- A student wants to go on weekend (morning time) he has to take approval from hostel warden in writing one day in advance.
- Boys hostel will remain locked between 9:00 am to 5:00 pm Monday to Friday during class hours.
- Students have to use water and electricity judiciously. If fan, tube light, CFL etc., found ON in the absence of the students at their rooms, fine will be imposed by hostel authorities Rs 100 per day.
- Students should handle hostel equipment, furniture, mess property carefully and not abuse or tamper with it. If found guilty, applicable fine will be charged by the management, the charges may vary depending on cost of the Instrument/ equipment.



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- No student shall use the service of a Hostel House-keeping person for personal work.
- Students are not allowed to keep any unauthorized property and unauthorized guests in his room.
- Students are not allowed to keep the bike inside hostel. Rs.500/- per day fine will imposed and may asked to vacate hostel.
- For Keeping Bike at the campus: Students need to take prior written permission for keeping Bike in the campus along with guardian permission letter, Original Bill with Xerox copy & Original Registration, Insurance & Driving license with Xerox copy.
- Hostel Warden may anytime check Boys Hostel Room whether the room is clean or not or may be for various reasons. If rooms found not clean Rs. 100 fine will be imposed per student. Occupants should keep cleaning roaster in the room.
- If case of illness family member/s will be intimated and it will be their responsibility to look after and responsibility of settlement of medical bills will be borne by family members only.
- Students indulging in use of abusive and/or threatening language, physical fights, use of force to get unfair act accomplished, etc. is punishable offence. Further, they are liable to get expelled from the hostel/Institute.
- Decent and sober dress up is must, half T-shirt and full lower / Capri may be allowed. No one can to roam around here & there with undergarments not even within the Hostel. Entering into Institute building without uniform is strictly prohibited.
- If any SIHM student wants to use Hostel Facility need to apply one month prior to commencement of next Semester to the Hostel Warden. Management reserves the right of room allotment.
- The rights of admission to Hostel are reserved and Hostel Committee may stop extending this facility to anyone without assigning reason.
- The Principal reserves the right to modify, alter or add to the rules at any time at his discretion and without any notice.
- Any “Violation of Hostel Rules/regulations” and not following instruction of Hostel Warden will invite strict disciplinary action including debarment of Hostel facility.
- Management Reserves the Right to change Hostel Rules as per requirement without prior information.
- After the completion of the End Term Semester Exam, the next day you need to vacate the hostel room till evening.

Any violation of the above rules will invite strict disciplinary action including vacating Hostel room with immediate effect.

Student Signature.....

Guardian Signature.....



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HOSTEL TIMMINGS STRICTLY FOLLOWED BY ALL BOYS HOSTEL STUDENT

- **Breakfast Timing Daily Basis Morning 08:00AM To 08:30 AM**
- **Lunch Timings (Saturday, Sunday & Holidays) 12:00PM To 12:30PM**
- **Dinner Timings Daily Basis Evening 08:00PM To 08:30 PM**
- **Tea Time Morning 07:30AM To 07:45AM & Evening Time 05:30PM To 05:45PM**
- **Evening Snacks Time:- 05:46PM To 06:00PM**

Note:-On mentioned timings students are available at cafeteria Hall if any student not present so meal will not given to them.

- **Going out of campus Timings: 17:00PM To 19:00 PM on Daily Basis**
- **For Saturdays and Sundays & Holidays Morning Timing 10:00 hrs 12:00 hrs prior approval by Hostel warden & Guardian, Evening timing remains same for all days.**

GATE PASS PROCEDURE

- Any student want to go out of **Indore / Home town** should take (Gate pass) approval 24 hours in advance from Hostel Warden and submit it to Security Guard before leaving premise.
- (Gate pass) approval timings are after 05:00PM to 06:00 PM only Monday to Friday with Hostel warden.
- After vacation when the hostel students have come back at the hostel the timing is Morning 08:00AM To 05:00PM. In exceptional cases prior permission may be obtain from hostel warden.
- Exception in writing may be considered if hostel warden finds it acceptable.

Briefing Timings Daily 7:30PM & Sleeping Time every day 10:00 PM To 07:00AM

Note: All mentioned timings and rules will strictly followed by every Hostel students on (All SEM) if any student cannot followed them so hostel warden & management would be call to his father on that present Issue time.

Next working day culprit student will meet with Principal in front of his Family member like father, mother & local guardian.

Student Signature.....

Guardian Signature.....